

## CITY OF NANTICOKE



### **WORK SESSION and COUNCIL MEETING MINUTES**

**Wednesday, November 20, 2024**

**Call to Order:** President, William Brown

**Pledge of Allegiance**

**Invocation:** City Clerk, Jennifer W. Polito

#### **ROLL CALL:**

**The following were present:** Council Members, William Brown, Joseph Nalepa, Joseph Dougherty, Kenneth James, Mark O'Connor, City Manager, Donna Wall via telephone, Finance Director/City Clerk, Jennifer W. Polito, and Solicitor, Attorney William Finnegan.

#### **WORK SESSION: New Business: (action Items)**

**A Motion to approve Ordinance #6 of 2024, Second Reading,** an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, amending Section 8.2(b) of Ordinance NO. 16 of 2007, The Police Pension Ordinance, to revise the composition of the Pension Board.

**A Motion to approve Ordinance #7 of 2024, First Reading,** an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, approving the Budget of the City of Nanticoke for 2025.

**A Motion to approve Ordinance #8 of 2024, First Reading,** an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, establishing a Millage Rate of Taxation for 2025.

**A Motion to approve Ordinance #9 of 2024, First Reading,** an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, authorizing and directing the proper City Officials of the City to issue Refuse and Recycling Bills for the City and a Fee for Bulk Item Pick-up.

**A Motion to approve Ordinance #10 of 2024, First Reading,** an Ordinance of City Council of the City of Nanticoke, amending Chapter 485-52 of the City of Nanticoke Code of Ordinances to add Municipal Building Parking and amending Chapter 485-54(A) to add angle parking in front of the Municipal Building.

**A Motion to approve Resolution #14 of 2024,** a Resolution of the City Council of the City of Nanticoke establishing increased fees for the fire protection services provided to Plymouth Township.

**A Motion to approve** the Addendum to Contract Dated September 3, 2014, between City of Nanticoke and E-Collect PA-LLC.

#### **ADMINISTRATIVE UPDATES:**

- **Mayor Kevin Coughlin** has submitted the **October 2024 Department Reports** for Council's review and Jennifer Polito has posted them on the City's website at [www.nanticokecity.com](http://www.nanticokecity.com).

**City Manager, Donna Wall had the following updates for Council:**

1. The street lights for the downtown have been inspected by PennDot and will be arriving at Kurharchick for installation the week of December 2, 2024.
2. City Hall is getting a new LED sign/message board and the parking lot is completed and can now be used in front of City Hall.
3. The Arch Street lightng is now operational, however we are waiting for the photo sensors to be installed.
4. The Police Department will be getting a 2024 Chev Tahoe through a Department of Justice Grant. This will be a marked vehicle.
5. In 2024, the city will now have online bill payment options.

**A Motion** was made by Councilmember Dougherty seconded by Councilmember Nalepa to adjourn the work session.

Motion carried unanimously.

**REGULAR MEETING** Comments from the Public agenda items only.

Mr. John Telencho asked if the new parking area in front of City Hall is for residents and employees use and Jennifer Polito replied residents only who are doing business in City Hall. No Employees are permitted to park in the new parking area.

**Old Business**

None

**New Business**

**A Motion to approve the minutes from the November 6, 2024 Work Session/Regular Council Meeting** was made by Councilmember O'Connor seconded by Councilmember Dougherty. Motion carried unanimously.

**A Motion to approve** the payment of the bills in the total amount of **\$776,497.41 [(Payrolls) \$202,086.90 (Accounts Payable) \$574,410.51]** was made by Councilmember Nalepa seconded by Councilmember Dougherty. Motion carried unanimously.

**A Motion to approve Ordinance #6 of 2024, Second Reading**, an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, amending Section 8.2(b) of Ordinance NO. 16 of 2007, The Police Pension Ordinance, to revise the composition of the Pension Board. was made by Councilmember O'Connor seconded by Councilmember James. Motion carried unanimously.

**A Motion to approve Ordinance #7 of 2024, First Reading**, an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, approvingthe Budget of the City of Nanticoke for 2025 was made by Councilmember James seconded by Councilmember O'Connor. Motion carried unanimously.

**A Motion to approve Ordinance #8 of 2024, First Reading**, an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, establishing a Millage Rate of Taxation for 2025 was made by Councilmember Nalepa seconded by Councilmember James.  
Motion carried unanimously.

**A Motion to approve Ordinance #9 of 2024, First Reading**, an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, authorizing and directing the proper City Officials of the City to issue Refuse and Recycling Bills for the City and a Fee for Bulk Item Pick-up was made by Councilmember O'Connor seconded by Councilmember Nalepa.  
Motion carried unanimously.

**A Motion to approve Ordinance #10 of 2024, First Reading**, an Ordinance of City Council of the City of Nanticoke, amending Chapter 485-52 of the City of Nanticoke Code of Ordinances to add Municipal Building Parking and amending Chapter 485-54(A) to add angle parking in front of the Municipal Building was made by Councilmember Dougherty seconded by Councilmember James.  
Motion carried unanimously.

**A Motion to approve Resolution #14 of 2024**, a Resolution of the City Council of the City of Nanticoke establishing increased fees for the fire protection services provided to Plymouth Township was made by Councilmember Dougherty seconded by Councilmember Nalepa.  
Motion carried unanimously.

**A Motion to approve** the Addendum to Contract Dated September 3, 2014, between City of Nanticoke and E-Collect PA-LLC was made by Councilmember O'Connor seconded by Councilmember Dougherty.  
Motion carried unanimously.

**COMMENTS FROM THE PUBLIC –**  
**None**

**Correspondence-**  
None

**Announcements-**

The City of Nanticoke's **Annual Christmas Parade and Christmas Tree Lighting** will be held on Saturday, December 7, 2024 at 2:00 pm at the Patriot Park. Santa Claus will arrive on a Fire Truck where he will greet the children, you will be able to take photos and each child will receive a gift. There will be Free Cookies and Hot Chocolate served. The Christmas Tree Lighting is at 3:30 pm. Anyone or group who would like to participate in the parade, please email Jennifer Polito at [jpolito@nanticokecity.com](mailto:jpolito@nanticokecity.com). Parade starts at 2 pm at the GNA High School and set up begins at 1 pm.

City Hall will be closed on Thursday, November 28, and Friday November 29, 2024 in observance of the Thanksgiving Holiday. We wish everyone a Happy Thanksgiving!!

**Councilmember Comments-**

**Vice President Nalepa** thanked Jennifer Polito for her preparation of the 2025 Budget and the Budget presentation prior to this meeting.

**Councilmember James** also thanked Jennifer Polito for her preparation of the 2025 Budget and the Budget presentation prior to this meeting and he is also keeping the Wall Family in his prayers.

**Councilmember Dougherty** had no further comments.

**Councilmember O'Connor** also thanked Jennifer Polito for her preparation of the 2025 Budget and the Budget presentation prior to this meeting and he is keeping the Wall Family in his prayers.

**President William Brown** also thanked Jennifer Polito for her preparation of the 2025 Budget and the Budget presentation prior to this meeting and wished everyone a Happy Thanksgiving.

**Meeting Adjournment-**

Councilmember Dougherty made the motion to adjourn, seconded by Councilmember Nalepa, roll call.

Motion carried unanimously.

**Meeting adjourned at 6:13 pm.**

**Next Meeting:**

Work Session/Council Meeting Wednesday, Dec. 4, 2024  
@ 6:00 pm.

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**City Clerk, Jennifer W. Polito**